Medical Office Assistant Course

Fort Belvoir, VA

Purpose

- To prepare family members for an entry level clerical position in a medical setting.

Content

Integrated Modules:

- 33 Front Office Simulation tasks
- Medical Terminology
- Medical Filing
- Medical Insurance

Benefits to Spouses

- Portable Skills
- Low Cost
- On-site Support

Future Initiatives

- Automate Modules
- Pilot Course: Medical Billing
- Pilot Course: How To Start Own Medical

  Billing Business